

NURSDOC

POLICY NUMBER: **19**

POLICY TITLE: **MAINTENANCE OF EQUIPMENT & SAFETY**

WHO MUST ABIDE BY THIS POLICY? **ALL TEMPORARY WORKERS**



MAINTENANCE OF EQUIPMENT & SAFETY

THE PURPOSE OF THIS POLICY

Temporary Workers will as a matter of course during their assignments come into contact with equipment that they may be asked to use, you should NOT use any equipment that you have not been fully trained to operate.

MAINTENANCE OF EQUIPMENT AND SAFETY

The Temporary Worker should as a matter of routine undertake the following safety checks prior to usage:

1. If you have not been trained in the use of the equipment, you should refrain from doing so unless you receive adequate and documented training.
2. Check the date that the equipment was last serviced, if it is more than 12 months ago, you should not use the equipment and you should alert the Service User and Nursdoc accordingly.
3. Check that the equipment is in place and in the instance of slings etc that they are not worn.
4. If there is an operation manual with the equipment, read this prior to commencing use.

RISK ASSESSMENTS

If you are on assignment in a hospital or Care Home, the care home will have a detailed risk assessment that analyses the risk to you as a Temporary Worker. This should be available upon request.

If you are a Temporary Worker working in a Service Users own home, Nursdoc will be able to provide you with a detailed assessment that will outline the equipment in use, the experience necessary to operate such equipment and any other risks that need to be taken into account. If you do not have the experience to operate the equipment, refrain from doing so and immediately contact the agency, CCG or primary provider.

If in doubt please contact Nursdoc immediately for further guidance.